PROJECT IDENTIFICATION DATA

1. Project Name: _____

2. Project Description: _____

3. Project Manager Name: _____

4. Project Sponsor Name: _____

5. Primary User Contact Name: _____

6. Lead Agency:
   - ☐ Office of Administration
   - ☐ Agriculture
   - ☐ Conservation, etc.

7. Other Participants:
   - ☐ Internal to the State
   - ☐ External to the State
   - ☐ Local or County Governments
   - ☐ Federal Government
   - ☐ Other – (Specify Under Remarks)
   - ☐ NA

8. Project Type(s):
   - ☐ Hardware Project
   - ☐ Software Project
   - ☐ Network Project
   - ☐ Other – (Specify Under Remarks)

9. Internal/Outsourced:
   - ☐ Internal Augmented
   - ☐ Outsourced Augmented
   - ☐ Packaged Software

10. Project Size:
    - ☐ Function Points_____
    - ☐ Lines of Code _____
    - ☐ Total Number of Hours _____
    - ☐ Other – (Specify Under Remarks) _____

11. Project Complexity Scale:
    - ☐ Number of Technologies _____
    - ☐ Experience with Technologies _____

- ☐ Integration with other Applications or Systems
- ☐ Schedule – Estimated Time to Complete
- ☐ Number of Geographic Locations to Deploy
- ☐ Number of Geog Locations Application Ready
- ☐ Number of End User Devices Deployed

12. Vendor Name(s): _____
    - ☐ Yes ☐ No
    Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) Participation

13. Platform(s):
    - ☐ Desktop
        - ☐ Visual Basic ☐ Other – (Specify)
        - ☐ Visual Age
    - ☐ Client Server
        - ☐ COOL:Suite ☐ Other – (Specify)
        - ☐ FOCUS
    - ☐ Web-Based
        - ☐ JAVA ☐ Perl
        - ☐ XML ☐ Other - (Specify)
        - ☐ HTML
    - ☐ Mainframe
        - ☐ COBOL ☐ Lotus Notes
        - ☐ RPG ☐ Other – (Specify)
    - ☐ NA

14. Database(s):
    - ☐ IDMS
    - ☐ Oracle
    - ☐ DB2
    - ☐ SQL Server
    - ☐ Other

15. Procurements:
    - ☐ Labor
    - ☐ Equipment
    - ☐ Software
    - ☐ Network
    - ☐ Other

16. Earned Value Score – Return on Investment: _____

START DATA (PLANNED)

17. Start Date: _____

18. Completion Date: _____

19. Internal Hours: _____

20. Outsourced Hours: _____

21. Project Cost:
    - ☐ Planning
    - ☐ Development
    - ☐ Testing
    - ☐ Implementation and Delivery
    - ☐ Total Cost

END DATA (ACTUALS)

22. Start Date: _____

23. Completion Date: _____

24. Internal Hours: _____

25. Outsourced Hours: _____

26. Project Cost:
    - ☐ Planning
    - ☐ Development
    - ☐ Testing
    - ☐ Implementation and Delivery
    - ☐ Total Cost

27. No. of Formal Change Orders: _____

REMARKS/LESSONS LEARNED: _____